



NHPC Office Complex,  
Sector-33, Faridabad-121003

## NOTICE INVITING TENDER

(Domestic Competitive Bidding)  
(E-TENDERING)

Tender ID: 2020\_NHPC\_567859\_1

1. Online bids are invited through Domestic Competitive Bidding in Single Stage -Two Part Bidding Basis (i.e. Part-I: Technical- Bid and Part-II : Financial Bid) with e-Reverse Auction (e-RA) by NHPC Ltd. from eligible Bidders for **“Engineering, Procurement & Construction (EPC) Contract for 50 MW capacity Floating Solar PV Power Project at West Kallada in the State of Kerala with its Comprehensive Operation and Maintenance for 10 years”** referred to as “the Project”

Complete Bid Documents/Tender Document can be viewed and down loaded from Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app>. The site can also be viewed through e-procurement corner of NHPC website [www.nhpcindia.com](http://www.nhpcindia.com) and CPP Portal. Any Bidder who wishes to quote for this Tender can download the Tender Document from aforesaid portal after online Bidder registration for e-tendering. However, the bid is to be submitted online only on <http://eprocure.gov.in/eprocure/app> up to last date and time of submission of tender. Sale of hard copy of tender document is not applicable.

E-Reverse Auction (e-RA) shall be conducted after e-tendering. The decision of NHPC regarding adoption of e-RA shall be final.

### THE BRIEF DETAILS OF THE TENDER ARE AS UNDER:

Sl. No.	Item	Description
i)	Mode of tendering	e-procurement System Cover-I: Online Techno-Commercial Bid Cover-II: Price Bid
ii)	Tender ID No.	2020_NHPC_567859_1
iii)	Tender reference No.	NH/CCW/CC-III/Kerala-Floating/EPC/2020
iv)	Cost of bid document	Rs.10,000/- (Rupees ten thousand only) <i>in the form of demand draft from a Nationalized / Scheduled bank in favour of NHPC Ltd. Payable at Faridabad.</i>
v)	Bid Security (EMD)	Rs.3,00,00,000/- (Rupees three crores only) <i>in the form of DD/BG as per clause no. 14 of ITB</i>

vi)	Period of Bid Validity	120 days from the last date of submission of online Bids
vii)	Completion Period	a) Completion Period of <b>EPC Contract for 50 MW capacity Floating Solar PV Power Project at West Kallada in the State of Kerala with its Comprehensive Operation and Maintenance for 10 years</b> ” from the date of issue of Notification of Award is 12 months. b) Duration of Comprehensive Operation & Maintenance is 10 years from the date of commissioning of the project.
viii)	Tender inviting Authority	General Manager (Civil Contracts-III) Room No.220B, 2nd Floor, NHPC OFFICE COMPLEX, Sector-33, Faridabad-121003, Haryana, India Tele No :+91 (129) 2270974 Email: contcivil3-co@nhpc.nic.in

**THE CRITICAL DATES OF TENDER ARE AS UNDER:**

S. No.	Particulars	Date & Time
i)	Publishing Date & Time	30.06.2020 (17:00 Hrs)
ii)	Document Download Start Date & Time	30.06.2020 (17:00 Hrs)
iii)	Last date of Receipt of queries / clarification on bid.	13.07.2020 (11:00 Hrs)
iv)	Pre bid meeting Date & Time	15.07.2020 (11:00 Hrs)
v)	Bid Submission Start Date & Time	24.07.2020 (17:00 Hrs)
vi)	Online Bid Submission Closing Date & Time	11.08.2020 (14:30 Hrs)
vii)	Last date of Offline submission (address, date & time)	14.08.2020 (14:30 Hrs) <b>Address:</b> General Manager (Civil Contracts-III) Room No.220B, 2nd Floor, NHPC OFFICE COMPLEX, Sector-33, Faridabad-121003, Haryana, India Tele No :+91 (129) 2270974 Email: contcivil3-co @nhpc.nic.in
viii)	Opening: Online Bid (Technical Bid (Part-I)	17.08.2020 (15:00 Hrs) <b>Venue:</b> General Manager (Civil Contracts-III) Room No.220B, 2nd Floor, NHPC OFFICE COMPLEX, Sector-33, Faridabad-121003, Haryana, India Tele No :+91 (129) 2270974 Email: contcivil3-co@nhpc.nic.in

ix)	Opening – Date & Time of offline submission	17.08.2020 (15:30 Hrs)
ix)	Price Bid Opening (Part-II) – Financial Bid	Venue, Date & time to be intimated later to the bidders whose Techno-commercial Bids will be found responsive
xi)	Date & Time of Start of e- Reverse Auction	Shall be intimated separately by NHPC

## 2. ELIGIBLE BIDDERS:

2.1 This Invitation for Bid is open to:

- a) the bidders who are incorporated legal entity and are legally and financially autonomous, operate under commercial law of their respective jurisdiction.
- b) all bidders meeting the qualification criteria as defined in ITB clause 3.

2.2 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices by the Employer, any Government institution or Public Sector Undertaking in India in accordance with ITB clause 32.1 or otherwise.

2.3 The Bidders whose contract(s) have been terminated due to poor performance by the Employer, shall not be allowed to participate in the bidding process for next 5 years w.e.f the date of notification of termination.

2.4 Bidders shall not have been banned/ de-listed/ black listed/ debarred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings (Annexure-2A) to Integrity Pact (Annexure-2 of ITB). Self-Declaration in this regard is to be submitted as per the enclosed proforma. (Annexure -2 of ITB).

2.5 To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in this regard shall make the bid non-responsive.

Even though the bidders meet the qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements.

## 3. QUALIFICATION OF THE BIDDER

3.1 All bidders shall include the following information and documents with their bids in Qualification Information unless otherwise stated in the ITB:

- a) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Additional information as sought in the Annexure- 3A (Qualification Information Sheets of ITB) shall be provided.
- b) Work experience to demonstrate meeting the criteria stipulated in clause 3.2 A.1 shall be provided in Annexure-3B (Qualification Information Sheets).The

work experience shown shall be supported with certificate(s) from the Engineer-in-charge/Project head of the concerned work.

- c) Information on financial criteria stipulated in clause 3.2.B shall be furnished along with Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 5 (Five) years. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the past 5 (Five) years shall be submitted to ascertain bidder's meeting the financial criteria.
- d) Time Schedule (as per Appendix-4 of Vol.5: Forms and Procedures)

### **3.2. QUALIFICATION CRITERIA**

The qualification will be subject to Bidder's fulfillment of the Qualification Criteria set and stipulated hereunder, substantiated by authentic and relevant information and details. Additional information in support of their claims of achievements may be furnished in any form of their device and design. The Bidder(s) who wish to apply for Tender for the aforesaid work must satisfy the following qualifying criteria:

#### **3.2.A TECHNICAL CRITERIA:**

##### **3.2.A.1**

The bidder should have experience of having successfully completed a Solar Power Project during the last five (05) years on Engineering, Procurement and Construction (EPC) basis, as a Contractor, having capacities as below, as on the last date of the month prior to the bid submission date:

*A Solar Power Project of at least 40 MW Capacity*

or

*Two Solar Power projects of at least 25 MW Capacity each*

or

*Three Solar Power projects of at least 20 MW Capacity each.*

##### **3.2.A.2**

The bidder should have successful experience of Operation & Maintenance for a minimum 20MW Solar Power Project for at least one year during the preceding five (05) years, as on the last date of the month prior to the bid submission date.

#### **3.2.B Financial Criteria**

- i. **Turnover:** Minimum Average Annual turnover in the preceding 3 years shall be Rs. 415 Crores.
- ii. **Networth:** The Networth of the Applicant to be positive and not less than the amount of Paid-up Equity Share Capital in 3 out of the preceding 5 years. The Networth should not be negative and not less than the amount of Paid-up Equity Share Capital in immediate preceding year.

- iii. **Working Capital:** The working capital (current assets minus current liabilities) shall be Rs. 46.00 crores.

For this purpose current assets and current liabilities will be considered as classified in the audited balance sheet for the year immediately preceding the date of opening of applications. If the Working Capital calculated from the audited Balance Sheets is negative then such working capital shall be treated as zero. In case there is a shortfall in the Working Capital as per this, the unutilized Cash Credit Limits sanctioned to the applicant by the Banks/Financial Institutions of international repute shall be considered to meet the shortfall.

The statement displaying Cash Credit limits should not be more than three months old as on the last date for submission of bids.

**Notes:**

1. Other income shall not be considered for arriving at Annual Turnover.
2. The Bidder's financial evaluation vis a vis the requirement as stipulated above shall be done on the basis of duly printed (offset) Annual Report for the immediately preceding 5 (Five) years submitted by the Bidder along with the bid. Further, standalone audited Annual Financial Statement of Bidder shall be forming part of the Annual Report.  
In case, if Bidder has not submitted the above Annual Report along with bid, then a certificate from CEO/CFO of the Bidder shall be submitted along with the bid mentioning that the requirement of Annual Report as per governing law of country is not mandatory. In such cases duly notarized copies of Audited Printed Annual Financial Statement (Balance Sheet, Profit & Loss Statement, cash flow statement, Auditor's Report thereon including all relevant Schedules/Annexures etc.) for the immediately preceding 5 (Five) years be submitted by the Bidder along with the bid.
3. In case where Audited financial results for the immediately preceding year are not available, then a statement of account as on the closing date of the immediately preceding financial year depicting the Turnover, Net Worth, Working Capital (calculated as per laid down criteria) duly certified by their Statutory Auditor/ Certified Public Accountant (CPA) carrying out the Statutory Audit shall be enclosed with the bid along with copy of appointment letter of the Statutory Auditor/ CPA.
4. Wherever, the Annual Report/ duly notarized copies of Audited Printed Annual Financial Statement are in language other than English, then copy

duly translated & printed into English language and certified by approved/ recognized English translator shall be submitted with the Bid.

**3.2.C** The Bidder or Partner of JV or Manufacturer against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the Insolvency and Bankruptcy code 2016, or as amended from time to time shall not be eligible for bidding. The same shall also be applicable to the bidder company who has taken unconditional technical and/or financial support from their Parent/Holding Company, against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the Insolvency and Bankruptcy Code 2016, or as amended from time to time (IBC 2016 hereafter).

In case, bidder or partner of JV or manufacturer or Parent/Holding Company in respect of whom any application for initiating corporate insolvency resolution process was not admitted at the time of submission of bid but subsequently during the period of evaluation of bids or any time before the work is awarded, any such application is admitted by the Adjudicating Authority under the IBC 2016, the bidder shall be considered as ineligible and his bid shall be rejected.

Further, the bidder while submitting the bid or during the period of evaluation of bids or any time before the award of work, shall inform NHPC regarding any admission of application for corporate insolvency resolution process by the Adjudicating Authority under the IBC 2016 against bidder or partner of JV or manufacturer or Parent/Holding Company and any suppression of such fact shall render the bidder liable for rejection of his bid and banning of business dealing as per terms and conditions of the Bid Document.

**3.2.D** Joint Ventures/ Consortiums / Collaborations are allowed.

**3.2.E JOINT VENTURE BIDDERS:**

Joint Venture bids shall comply with the following minimum qualifying requirements:

- (i) The number of partners in the joint ventures/consortium not to exceed two (02) with one of the partners designated as Lead Partner.
- (ii) The lead partner to fully meet the following:
  - Technical experience criteria as specified in para 3.2.A.1
  - Average annual turnover not less than 50% of the criteria specified in para 3.2.B(i)
- (iii) The other partner to individually meet the following requirements:

- Technical experience Criteria as specified in para 3.2.A.2
  - Average annual turnover not less than 20% of the criteria specified in para 3.2.B(i)
- (iv) The joint venture/consortium to collectively satisfy, as a whole, the financial as well as the technical requirements specified.
- (v) The parties shall be required to form the JV/Consortium before Submission of Bids which shall be evinced by submitting a copy of the JV agreement already entered into for the purpose. The JV agreement should contain role & responsibility of each constituent, the proposed participation share of each partner along with the item of work to be executed by each partner. It shall also be brought out in the JV agreement that in case the contract is awarded to the JV, each partner of the JV shall be responsible for execution of that item of work for which he claims to have specific construction experience.
- (vi) The lead partner of the JV should have at least 50% share.

### **3.2.F Bidders with Sub-contractors:**

In case the Sole Bidder does not have all the required experience and also does not wish to enter into a joint-venture or wants to restrict the joint-venture partnership, he can associate Sub-contractor for specified activities in which he does not have the relevant experience. The criteria to be met by such Bidder shall be as follows:

- (i) The Bidder himself to fully meet the following :
- Technical criteria specified in para 3.2.A.1
  - All criteria mentioned under financial criteria.
- (ii) The number of sub-contractors not to exceed one for meeting the technical experience Criteria as specified in para 3.2.A.2
- (iii) The proposed sub-contractor to meet the specified criteria for the component work listed Technical experience Criteria as specified in para 3.2.A.2
- (iv) The Bidder and his sub-contractor should submit separate undertakings that the Bidder/sub-contractor shall be responsible for execution of that item of work for which they claim to have specific construction experience.
- (v) The Applicant and his proposed sub-contractor should collectively satisfy as a whole all the specified experience requirements.

- (vi) Sub-contractor shall submit Performance Bank Guarantee equivalent to 5% of value of Work sublet in addition to the Performance Bank Guarantee for whole contract submitted by the Bidder within 30 days of signing of Contract Agreement.

### **3.2.G BIDS BY MERGED/ ACQUIRED/ SUBSIDIARY COMPANIES:**

In case of a Bidder Company, formed after merger and/or acquisition of other companies, past experience and other antecedents of the merged/acquired companies will be considered for qualification of such Bidder Company provided such Bidder Company continues to own the requisite assets and resources of the merged/acquired companies needed for execution and successful implementation of the work package put to tender.

If the Bidder Company is a Subsidiary Company and applies for qualification on the unconditional technical and financial strength of the Parent/Holding Company, the same shall be considered provided the Parent/Holding Company commits to sign a Separate Agreement with NHPC Limited confirming full support for the General, Specific and Financial requirements of the Subsidiary Company and commits to take up the works itself in case of non-performance by the Subsidiary Company in the event of award of the works to the Bidder Subsidiary Company. An undertaking by the Parent/ Holding Company to this effect shall be submitted along with the bid. A Subsidiary Company intending to qualify on the strength of Parent/ Holding Company shall not be allowed to participate as a 'Sub-Contractor / Manufacturer'.

For the purpose stated herein above in this clause, 'Parent Company' shall mean the 'Holding Company' owning majority (more than 50%) shares of such Bidder (Subsidiary) Company. Similarly by extensions of this interpretation, if "A" is owned by a 'Holding Company' "B" which in turn is owned by another 'Holding Company' "C", then "C" is construed as the 'Parent Company' of "A" as well as "B" and so on. An apex 'Parent Company' may own number of independent Subsidiary/Group Companies and if any of these Subsidiary/Group Company commits assured support and unhindered access to its assets and resources to another Subsidiary/Group Company (Bidder in this case) under the same apex 'Parent Company' then experience and other credentials of such Subsidiary/Group Company shall be considered for qualification of the Bidder Subsidiary Company provided such commitment is evidenced/ authorized and guaranteed by the apex 'Parent Company'.



In case Bidder Company (Subsidiary Company) gets qualified and awarded the work package, the Parent/ Holding Company will be required to furnish an additional performance bank guarantee of value equivalent to 5 (five) percent of the Contract Price or portion of work (Where the Subsidiary Company is Joint Venture Partner) as the case may be, in addition to normal Performance Bank Guarantee to be submitted by the Bidder Company to the Employer besides entering into a separate Agreement. The experience of subsidiary companies of the Parent/ Holding Company will be considered experience of the Parent/ Holding Company.

*However, The Bidder's financial evaluation vis-à-vis the requirement as stipulated above shall be done on the basis of duly printed Annual Report for the immediately preceding 5 (Five) years of the Parent Company/ Apex Parent Company submitted by the Bidder along with the Bid.*

- 3.3** Each bidder must also produce with their Bid:
- i) PAN No. and EPF Registration No. ;
  - ii) GST Registration No.
  - iii) A declaration that the information furnished with the bid documents is correct in all respects in Annexure-1: Form of declaration
  - iv) Such other certificates, if any, as defined in the ITB.
- 3.4** To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents as required under clause 3.2 shall make the bid non-responsive.
- 3.5** Experience and resources of proposed sub-contractor, if any, shall not be taken into account in determining the bidder's compliance with the qualifying criteria. However, experience of bidder as sub-contractor approved by Project developer shall be considered. Experience of bidders as member of Consortium/Joint Venture shall be considered as per distribution of work against the member of the Consortium/Joint Venture. In case where distribution of Consortium/JV members is not specified in Consortium/JV agreement then the experience credential shall be considered for all members of JV with minimum 35% participation share.
- 3.6** Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements.

**4. TIME FOR COMPLETION**

The successful bidder shall complete the entire work within the time specified under S. No.-1 above, to be reckoned from the date of issue of Letter of Acceptance

5. Tenders must be accompanied by the earnest money of the amount specified for the work in the table. The bids not accompanied by the requisite bid security shall be rejected as non-responsive.

**6. Deleted**

**7. PRE-BID MEETING**

- a) A Pre-bid meeting open to all the prospective bidders will be held on 15.07.2020 at 11:00 Hrs at NHPC Office Complex, Sector-33, Faridabad, wherein they shall be given an opportunity to obtain clarifications, if any, regarding the work and bid conditions.
- b) Prospective bidders may submit their queries, if any, by email / courier at address of Tender Inviting Authority at least three days before the pre-bid meeting so that the same can be replied during the meeting.

**8. BID SUBMISSION**

- i) Online Bid Submission-Technical Bid (Cover-I) (Refer Section- II i.e. ITB) and Price Bid (Cover-II) electronic format) complete in all respect must be uploaded at the aforesaid portal by the date & time as per SI. No.1 above.
- ii) Offline Bid Submission (Refer Section- II i.e. ITB) complete in all respect must be delivered in sealed envelopes to the address upto the last date & time of submission.

In the event of the specified date or amendment, if any, for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment if any.

- 9.0** The currency for the Bid shall be Indian Rupee only.

- 10.0** Bids shall be valid for a period as mentioned in S No. 1 after the deadline for online Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid, the bid of such bidder shall be rejected and Earnest Money Deposit of the Bidder shall be forfeited.

- 11.0** The Techno-commercial Bid shall be opened online at venue on the specified date & time as per S.No.-1. The time and date of opening of Financial Bid of bidders qualified in the technical bid shall be communicated to them at later date after evaluation of technical bids. The Employer/Tender inviting Authority at his

discretion may open Technical and Financial Bid simultaneously and evaluate the Bid completely.

## **12.0 E-tendering: Instruction for online bid submission**

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <http://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

### **12.1 Registration:**

- i) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal by using the “Online Bidder Enrolment” option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/TCS/ nCode/eMudra or any Certifying Authority recognized by CCA India one Token/Smart Card.
- v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii) Bidders can then log into the site through the secured login by entering their userID/password and the password of the DSC/ eToken.

### **12.2 Searching for Tender documents:**

- a) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.

- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

### **12.3 Preparation of Bids:**

- a) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the 'My Favourite' folder of bidders account from where bidder can view all the details of the tender document.
- b) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Any clarifications if required then same may be obtained online through the tender site or through the contact details given in the tender document.
- d) Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats. If there is more than one document, they can be clubbed together using zip format. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of scanned documents.
- e) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "MySpace" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

### **12.4 Submission of Bids:**

- i) Bidder should log into the site well in advance for bid submission so that he/ she uploads the bid in time i.e. on or before the bid submission time.
- ii) Bidder should prepare the Tender Fee and EMD as per the instructions specified in the NIT/tender document. The originals should be submitted to the Tender Inviting Authority, on or before the last date & time of offline bid submission. The details of the DD/BC/BG, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall select the payment option as 'offline' to pay the Tender Fee/ EMD as applicable and enter details of the instrument.

- v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vii) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- viii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in white background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the template of "Schedule of Quantities & Prices" file is found to be modified/ tampered by the bidder which tantamount to fraudulent practices and the bid shall be rejected and further dealt as per provision of clause no 32. of ITB including forfeiture of EMD. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- x) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal),the bidders shall take print out of system generated acknowledgement number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- xi) Bidder should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting bid submission, bid opening etc., in the e-tender system.
- xii) All the documents being submitted by the bidders would be encrypted using PKI(Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk. Toll Free **Number1800-3070-2232. Mobile Nos. 91-7878007972 and 91-7878007973**

- 13.0** Any corrigendum, subsequent amendments and/or extension of dates, if any, for submission of Bids shall be posted on the

- portal<http://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.
- 14.0** The employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.
- 15.0** In case of any difference between wordings of English and Hindi version of 'Notice Inviting Tender', English version shall prevail.

**(For & on behalf of NHPC Ltd.)**

**General Manager (Civil Contracts-III)  
Room No.220B, 2nd Floor,  
NHPC OFFICE COMPLEX,  
Sector-33, Faridabad-121003,  
Haryana, India  
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